# Safeguarding Roles at Swanwick School and Sports College 2025-26

## Louise Dove **Business Manager**

- ⇒ Management of Single Central Record
- ⇒ Supports safer recruitment
- ⇒ Mental Health First Aider

# Claire Moody Pastoral Team Family Liaison Worker

Designated Safeguarding Lead Hollie Shepherd

### Family Support Worker

Designated

### Safeguarding Lead

- ⇒ Early Help referrals
- ⇒ Attendance Panels
- ⇒ Referrals/signposting to other services
- ⇒ Team around the child meetings for the whole family
- ⇒ Attends DCC level safeguarding briefings
- ⇒ External Agency meetings

# Designated Safeguarding Leads Danielle England Headteacher

- ⇒ Oversight of safeguarding activity
- ⇒ Staff safeguarding support and advice, coordinates pastoral meetings
- → Management and QA of My Concern
- ⇒ Safeguarding and Child Protection policies, briefs staff on updates
- ⇒ Safer Recruitment
- ⇒ Organisation of training and staff development
- ⇒ Links/partnerships with outside agencies

# Kerrie Harkin Pastoral Team Positive Support Lead

### **Designated Safeguarding Lead**

Assumes the responsibilities of the lead DSL with CMK if DE / CG are off site

- ⇒ Intervention Lead
- ⇒ Child on Child Abuse Lead
- ⇒ External Agency meetings

## Karen Hudson Safeguarding Governor

- ⇒ Governor with oversight of safeguarding within school
- ⇒ Reports to the governing body
- ⇒ Attends DCC safeguarding training

# Charlotte McKee Pastoral Team Deputy Headteacher & SENCo

Designated Safeguarding Lead

## Katy Hardy Deputy SENCo

- ⇒ Annual Reviews
- $\Rightarrow$  LAC
- ⇒ SEN support
- ⇒ GEPs / PICP / RA / PH / PEEPs
- ⇒ Referrals
- ⇒ Lead for SALT / OT / Ed Phycologist

# Mrs K Hardy Pastoral Team Middle Leader/ IT Faculty Lead Monitoring and Filtering Lead

- ⇒ Regular assemblies held, in line with current concerns
- ⇒ Staff training on updates on online safety concerns
- ⇒ Online Safety questionnaires
- ⇒ 360 Degree Online toolkit &

## Mr L Parry **Deputy Headteacher**

### Behaviour & Attitudes to Learning Lead

- ⇒ Lead for Behaviour and Attitudes across whole school
- ⇒ Lead on Anti Bullying

# Mrs C McKee Deputy Headteacher Pastoral Team

#### Senior Mental Health and Wellbeing Lead

Assumes the responsibilities of the lead DSL with KH if DE / CG are off site

- ⇒ Supporting children's emotional, mental health & wellbeing
- ⇒ Responsible for Mental health and Wellbeing CPD
- ⇒ Teaching & Learning Lead (PD oversite)

#### All other adults within school - teachers, TAs, mid-days, governors

- ⇒ Be vigilant
- ⇒ Delivery of curriculum
- ⇒ Listen to any concerns and report
- ⇒ Attend annual training, read updates, stay updated

Please note: Charlotte McKee, Leigh Parry, Kerrie Harkin, Claire Moody, Hollie Shepherd and Katie Hardy are all Safeguarding Lead trained and so any safeguarding concerns/ disclosures should be reported to them, in the event of Danielle England being off site.